

DRAFT 120520

meeting minutes

Meeting	NorthConnex Air Quality Community Consultative Committee (AQCCC)	Meeting No.	12
Location	Webex virtual meeting	Time & Date	Tuesday 12 May 2020 5pm – 6pm
Independent Chair	Abigail Goldberg (minute taker)		
Attendees:	<ul style="list-style-type: none"> • Departing AQCCC community representative: David Avery 		
Committee members	<ul style="list-style-type: none"> • AQCCC community representative: Edward Caruana • AQCCC community representative: Graham Strauss • AQCCC community representative: Patricia Macloud • AQCCC community representative: Frank Hutchinson • Hornsby Shire Council representative: Nichola Clarke (Environment Protection Manager) • Ku-ring-gai Council representative: Anne Seaton (Manager, Compliance & Regulation)(v) • The Hills Shire Council representative: Daniel Giffney (Environmental Health Coordinator) 		
In attendance	<ul style="list-style-type: none"> • Transport for NSW Senior Manager, Communications and Stakeholder Engagement: Sarah Rosewell • Transport for NSW Senior Project Manager: Sonja Shand • NorthConnex Communications Director Timothy Nairne • NorthConnex Communications Manager: Robert Watts • NorthConnex Project Co. Environment Manager: Scott Tinsley • NorthWestern Roads Safety, Environment and Stakeholder Manager: Daniel Lovett 		
Apologies	<ul style="list-style-type: none"> • Parramatta City Council representative: Stuart Pike (Team Leader, Health) • North West Roads Group Community and Stakeholder Specialist: Tracey Baker • Lendlease Bouygues Joint Venture Installation Manager Surface M&E: Simon Valencia 		

Item	Subject	Action
1.0	<p>Welcome to new Members and introductions</p> <p>The meeting was opened at 5:00pm. The Chair welcomed participants, noting that two new community representatives had been appointed and were joining the meeting for the first time.</p> <p>The Chair and members expressed thanks to the departing member, who has moved out of the area, and acknowledged his contributions and the value-add he has provided over his tenure. The new community representatives were introduced.</p> <p>Committee members were asked to indicate their preference for being named (or not) in AQCCC Minutes and other public documents. Members expressed no particular preference but sought guidelines from the Chair as to pros and cons of each approach. The Chair noted that formal guidelines are not</p>	<p>Chair to provide pros and cons of being named (or not) to AQCCC members. <i>Subsequent to this correspondence, the</i></p>

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	<p>available however she would provide pros and cons based on her own experience.</p> <p>Apologies were noted.</p> <p>Draft Minutes from the previous meeting, which had been distributed inter-session, were discussed, noting that Transport for NSW (TfNSW) had requested a number of changes, which had also been circulated for members consideration. The revised Minutes as amended by TfNSW were approved.</p> <p>The Chair invited any declarations of interest. No declarations were noted.</p>	<p><i>majority preference was for naming participants.</i></p>
<p>2.0</p>	<p>NorthConnex progress update</p> <p>Mr Nairne presented a PowerPoint on the project progress, noting that the 'construction and delivery' phase of the project was nearing completion and that the project was now in the 'testing and commissioning' phase.</p> <p>Mr Nairne advised that social distancing measures had been put into place in all workplaces, enabling work to proceed. He advised that the road was now expected to open within the first quarter of the new financial year, and that staff were currently onboard and receiving training for the opening.</p> <p>On opening the project would be handed over to the Operators, NorthWestern Roads, represented at the meeting by Mr Lovett. Mr Lovett noted that NorthWestern Roads were highly experienced asset and infrastructure managers, and brought a deep understanding of the needs and expectations of host communities. He explained the key goals of the next project phase as being to:</p> <ul style="list-style-type: none"> • Relieve traffic on Pennant Hills Road; and • Ensure a smooth journey on the new road. 	
<p>3.0</p>	<p>Condition of Approvals update</p> <p>Mr Tinsley advised that regarding Condition E30, in relation to the Operation Environment Management Plan, the Department of Planning Industry and Environment (DPIE) had now approved the Plan. This is regarded as a project milestone as approval of the Plan is a pre-condition for the road to be opened.</p> <p>The Plan has been published on the project website.</p>	
<p>4.0</p>	<p>Operational Environment Protection Licence overview</p> <p>Mr Tinsley provided an overview of the draft approved Operational Environment Protection Licence. It is anticipated that the final Licence will soon be issued by the EPA, who will oversee the Licence conditions going forward.</p> <p>Mr Tinsley observed that several of the licence conditions mirror the DPIE approval conditions, and that once operations commence the Licence will be the primary compliance instrument. In addition to the mirrored conditions, several standard environmental conditions are included in the Licence.</p>	
<p>5.0</p>	<p>NCX Local Planning Air Quality Assessment Process Report</p>	

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	<p>Ms Shand advised that the Local Planning Air Quality Assessment Process Report (related to Condition E15) had been developed in cooperation with Councils and was now final.</p> <p>Council representatives requested the Geographic Information System map layers for Figures 12 and 13, which Ms Shand committed to providing.</p> <p>Committee members requested clarification as to the 'ground level' referred to in the Report. Ms Shand advised that this related to the ground level of the ventilation outlets.</p> <p>Committee members further sought clarification as to whether random variations had been provided for in the model. Ms Shand undertook to seek advice on this from the consultant who had produced the Report.</p>	<p>Post-meeting clarifications are provided as follows: <i>Councils consulted for the Report were provided with the buffer volume GIS files so that they can load onto their GIS system by email from Transport for NSW on 14 May 2020.</i></p> <p><i>The modelling results are reported as above ground level where ground level is in metres AHD (Australia Height Datum) for the respective coordinate or location of interest.</i></p> <p><i>The model used to assess air quality is called CALPUFF. It is a deterministic model and a non-steady state Lagrangian Gaussian puff model containing random elements.</i></p>
6.0	<p>Other business</p> <p>Mr Nairne encouraged members to refer to the project website for background information as well as project updates.</p> <p>Mr Lovett undertook to provide a tour of the project for new members when social distancing measures permit.</p> <p>Next meeting</p> <p>A provisional time and date of 5pm on Tuesday 25 August 2020 was agreed for the next meeting.</p> <p>The meeting was closed at 6pm.</p>	<p>Members to diarise meeting date. An Agenda will be distributed closer to the time.</p>