

DRAFT 140519

meeting minutes

Meeting	NorthConnex Air Quality Community Consultative Committee (AQCCC)	Meeting No.	8
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Location	Larchmont Place, West Pennant Hills	Time & Date	Tuesday 14 May 4.00pm – 5:00pm
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Independent Chair	Abigail Goldberg (minute taker)		
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Attendees:	<ul style="list-style-type: none"> AQCCC community representative: Edward Caruana AQCCC community representative: Graham Strauss Parramatta City Council representative: Stuart Pike (Team Leader, Health) The Hills Shire Council representative: Daniel Giffney (Environmental Health Coordinator) 		
Committee members			

In attendance	<ul style="list-style-type: none"> Lendlease Bouygues Joint Venture Construction Director: Andrew Johnson Lendlease Bouygues Joint Venture Design Manager Mechanical, M&E: Adam Wawrzyniak NorthConnex Project Co. Communications and Engagement Manager: Grace Illuzzi NorthConnex Project Co. Environment Manager: Ryan Butler Roads and Maritime Services observers: Sarah Rosewell, Senior Manager, Stakeholder Communications and Rhonda Pollard, Environmental Officer EcoTech representative: Chris White 		
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Apologies	<ul style="list-style-type: none"> AQCCC community representative: David Avery Ku-ring-gai Council representative: Anne Seaton (Manager, Compliance & Regulation) Hornsby Shire Council representative: Steve Fedorow (Division Manager, Environmental and Human Services) Roads and Maritime Services Project Manager: Sonja Shand 		
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Item	Subject	Action
1.0	<p>Welcome and minutes of previous meeting</p> <p>The meeting was opened at 4pm. The Chair welcomed participants, and noted apologies as well as the resignation of Paige Chowdhury from the Committee.</p> <p>Minutes from the previous meeting were agreed and approved.</p>	Final minutes from previous meeting to be distributed with draft minutes from this meeting.
2.0	<p>Declaration of interests</p> <p>No interests were noted.</p>	
3.0	Project update	q

	<p>An update was provided by Mr Johnson, who advised on project progress including the significant milestone of the completion of tunnel excavation end-to-end. Other progress was outlined as including:</p> <ul style="list-style-type: none"> • More than half completion of tunnel paving works • Advanced completion of lining works (walls and ceiling) • Commencement of installation of jet fans and lights • Overall start of transition in use of buildings from construction use to fit-out for final use. <p>The update was noted by Committee members.</p>	
<p>4.0</p>	<p>Overview of air quality monitoring station and how results are captured</p> <p>Mr White of EcoTech explained the Larchmont Place air quality monitoring station to attendees, describing the purpose and application of the various items of equipment and infrastructure both inside and outside the station.</p> <p>Mr White highlighted the monitoring equipment for PM₁₀ and PM_{2.5} particulates, both of which are key parameters of air quality. He also indicated equipment for measuring wind speed and wind direction, and explained how each of these facilities operates.</p> <p>Within the air quality monitoring station Mr White pointed out how each parameter has a separate analyser, as well as talking about data storage arrangements and the way in which the facility is managed by EcoTech, including daily monitoring from their Melbourne Head Office and monthly site visits.</p> <p>Members asked a number of questions, including in relation to:</p> <ul style="list-style-type: none"> • The effect of local environmental conditions such as wood burning or grass cutting. <i>In this regard, Mr White noted that data would be impacted but that subsequent analysis would compensate for these events.</i> • Potential hail damage to equipment. <i>In this regard, Mr White noted that extreme hail could indeed damage equipment but that he was only aware of one such case of this having happened, implying that the risk was low.</i> • The length of storage of data: <i>In this regard, Mr White advised that the data was stored as relatively simple text files, for about 10 – 20 years.</i> • The availability of data to the community in real time. <i>In this regard, Mr White noted that raw data is available on the website http://northconnex.com.au/environment-and-approvals/air-quality in real time. The website includes a disclaimer that this data is not validated. Should subsequent validation require data to be changed, an explanation to this effect is noted in the monthly report.</i> 	

	Committee members thanked Mr White for the briefing and Ms Illuzzi for organizing the site visit.	
5.0	<p>No other business was raised.</p> <p>The next meeting is scheduled for mid-September and also proposed to be a site visit. Dates will be circulated separately.</p> <p>The meeting closed at 4:40pm.</p>	Date for next meeting to be circulated separately by the Chair.