

DRAFT310119

meeting minutes

Meeting	NorthConnex Air Quality Community Consultative Committee (AQCCC)	Meeting No.	7
Location	NorthConnex Boardroom L2, Building D, 55 Coonarra Avenue, West Pennant Hills	Time & Date	Tuesday 29 January 2019 5:30pm to 6:30pm
Independent Chair	Abigail Goldberg (minute taker)		
Committee members	<ul style="list-style-type: none"> • AQCCC community representative: Edward Caruana • AQCCC community representative: Graham Strauss • AQCCC community representative: David Avery • Parramatta City Council representative: Stuart Pike (Team Leader, Health) 		
In attendance	<ul style="list-style-type: none"> • NorthConnex Project Co. Environment Manager: Ryan Butler • Lendlease Bouygues Joint Venture Construction Director: Andrew Johnson • Roads and Maritime Project Manager: Sonja Shand • NorthConnex Project Co. Communication and Stakeholder Engagement Manager: Grace Illuzzi 		
Apologies	<ul style="list-style-type: none"> • AQCCC community representative: Paige Chowdhury • Hornsby Shire Council representative: Steve Fedorow (Division Manager, Environmental and Human Services) • The Hills Shire Council representative: Daniel Giffney (Environmental Health Coordinator) • Ku-ring-gai Council representative: Anne Seaton (Manager, Compliance & Regulation) 		

Item	Subject	Action
1.0	<p>Welcome and minutes of previous meeting</p> <p>The meeting was opened at 5:35pm. The Chair welcomed participants, and noted apologies.</p> <p>The Chair noted amendments to the Agenda from that distributed by email. The amendments, specifically the addition of item 7.0, were requested by the project team and relate to Condition E7, which requires an Independent Auditor for the air quality monitoring data.</p> <p>The Chair noted that the project team would be providing an update regarding publication of the air quality monitoring results at this meeting, as the matter had taken more consideration than what</p>	

Item	Subject	Action
	<p>would have allowed an interim update, as envisaged at the preceding meeting.</p> <p>The Chair also tabled the Annual Report for the AQCCC, which is required of the independent Chair by the Department of Planning, and which had been prepared between meetings.</p> <p>Minutes from the previous meeting were agreed and approved.</p>	<p>Annual Report to be posted online along with AQCCC meeting minutes.</p> <p>Final minutes from previous meeting to be distributed with draft minutes from this meeting.</p>
2.0	<p>Declaration of interests</p> <p>No interests were noted.</p>	
3.0	<p>Confirmation of meeting purpose</p> <p>The Chair confirmed that the purpose of the meeting was for the project team to provide an update on project progress as well as the reporting of air quality monitoring.</p> <p>Committee members were also to be consulted regarding the proposed independent auditor of the air quality monitoring data.</p>	
4.0	<p>Construction update</p> <p>An update was provided by Mr Johnson, who advised on project progress including:</p> <ul style="list-style-type: none"> • Completion of surface works at Pearce's Corner intersection • Tunnel cast-in-situ lining • 1 million cubic metres of fill achieved for Hornsby Quarry • Long egress passage construction • Paving and roof painting • Installation of first fire systems • Installation of transformers. <p>Mr Johnson noted that out of these works, the Pearce's Corner intersection would be most visible to the community.</p> <p>The update was noted by Committee members.</p>	

Item	Subject	Action
5.0	<p>Update on web site to publish air quality monitoring results to the wider community</p> <p>As a result of Committee members recommending a monthly plain English interpretation of the real time monitoring data at the preceding meeting, the project team outlined how they had reviewed websites of other, similar projects, as well as considering ways in which to most effectively and clearly communicate the complex, scientific air quality monitoring data.</p> <p>Mr Butler and Ms Illuzzi presented a website page that is currently under-construction which will:</p> <ul style="list-style-type: none"> • Outline the relevant conditions of consent • Provide a link to the RMS' website air quality portal, which includes explanatory material • Include a link to the AQCCC page on the project website • Provide a link to the real time air quality monitoring data • Include a summary plain English interpretation of the data results for the most recent report, which is a direct extract of the report's summary concluding paragraph. • Provide a link to all past reports. <p>An example of how the operational air quality data would be presented on the site following the opening of the tunnel was also presented.</p> <p>Members queried how many past air quality monitoring reports would be kept on the website. The project team replied that they were still to consider this, but that they anticipated eventually having to archive reports due to the volume of information.</p> <p>The question was also raised as to how the project team would respond should there be an exceedance of the data benchmarks. The project team advised of protocols in this regard. Discussion proceeded and it was agreed that the website page should provide one or two additional explanatory sentences in this regard.</p> <p>Committee members advised that they considered that the illustrative website page would assist in clearly communicating and interpreting the air quality monitoring data for the community. They noted that this data provides an important means of monitoring and managing air quality performance for the project.</p>	<p>Website to include explanatory sentences regarding protocols that are in place for how an exceedance of the data benchmarks would be treated.</p> <p>Project team to note the support of the AQCCC for the proposed addition to the website.</p> <p><i>Post-script: the air quality monitoring website page went "live" on 4 February and is available here:</i></p> <p>http://northconnex.com.au/environment-and-approvals/air-quality</p>

Item	Subject	Action
6.0	<p>First ambient air quality monitoring report</p> <p>Mr Butler and Mr Johnson provided an overview of the first ambient air quality monitoring report.</p> <p>Committee members noted that the report was fundamentally the same as the example discussed at the previous meeting.</p>	
7.0	<p>Condition E7 – Auditor to be put in place to audit results of ambient air quality monitoring</p> <p>Mr Butler advised that Condition E7 of the project approval requires an Independent Auditor to be appointed to audit the air quality monitoring data bi-annually. The Committee is to be consulted regarding this appointment.</p> <p>Mr Butler noted that the project team’s preferred nominee for this role is Mr Aleks Todoroski. Mr Todoroski has previously presented to the Committee regarding potential locations for the air quality monitoring equipment, and was involved in independently assessing the project proposal on behalf of the Department of Planning.</p> <p>Mr Johnson provided a recap of Mr Todoroski’s experience and credentials in air quality monitoring, including his work of approximately 15 years in this area for the NSW Environment Protection Agency (EPA).</p> <p>Committee members noted that Mr Todoroski was suitably independent, methodologically competent and has a background on the project. His nomination was supported.</p>	<p>Project team to note the support of the AQCCC for the appointment of Mr Aleks Todoroski as independent auditor of the air quality monitoring data.</p>
8.0	<p>Other business</p> <p>Noted that attendance of Council representatives has dropped. Project team to write to representatives reminding them of the importance of their contribution.</p> <p>Noted also that Paige Chowdury (community representative) has not attended AQCCC meetings for some time. However as four rather than the mandatory three community representatives were appointed to the Committee, the required number of representatives remain in place.</p> <p>Next meeting</p> <p>Dates for the next meeting will be circulated separately. While the project team has suggested a site visit to an air quality monitoring station, Committee members noted that this could be combined with a meeting rather than carried out by itself. The site visit will start at 4pm.</p> <p>The meeting closed at 6:40pm.</p>	<p>Project team to write to Council representatives regarding their ongoing participation in the AQCCC.</p> <p>Date for next meeting to be circulated separately by the Chair.</p>